

## MEETING OF THE NORTH NORFOLK COMMUNITY PARTNERSHIP BOARD

Minutes of the Meeting held on 22<sup>nd</sup> November 2011

Victory Housing Trust Offices, Cromer Road, North Walsham NR27 9EN at 2:00 p.m.

### Members Present:

|                        |                                 |
|------------------------|---------------------------------|
| Philip Burton (Chair)  | North Norfolk District Council  |
| John Archibald         | Victory Housing Trust           |
| Ian Doughty            | Business Sector                 |
| Hilary Thompson (Cllr) | Norfolk County Council          |
| Daniel Harry           | Norfolk County Council          |
| Jon Clemo              | Norfolk Rural Community Council |
| Linda Rogers           | Voluntary Sector                |
| Peter Mayne            | Learning & Skills Sector        |

### Officers in attendance:

|                           |                                |
|---------------------------|--------------------------------|
| Sharon Garth (Note Taker) | North Norfolk District Council |
|---------------------------|--------------------------------|

## 1 WELCOME AND APOLOGIES FOR ABSENCE

Philip Burton welcomed Board members to the meeting; introductions were made round the table.

Apologies : Cllr Helen Eales – North Norfolk District Council

Substitutions: Ian Doughty for Euan MacPherson, North Norfolk Business Forum  
Daniel Harry for Debbie Bartlett, Norfolk County Council

## 2 MINUTES

The minutes of the 20th July 2011 NNCP meeting were agreed as a true and accurate record.

### MATTERS ARISING

None

## 3 DISCUSSIONS ON THE FUTURE ARRANGEMENT FOR PARTNERSHIPS IN NORTH NORFOLK

Prior to the meeting a discussion document was circulated which provide a brief history of the reason for the North Norfolk Community Partnership, how the partnership received its funding and the relationship with North Norfolk District Council.

During the discussion on the future arrangements for partnerships in North Norfolk the Board was asked:

- to note that the requirements for a formal strategic partnership to produce and deliver a sustainable community strategy no longer existed
- to dissolve the existing formal partnership and instead support the idea of an annual or biannual standing conference, supported by ad-hoc stakeholder events ensuring the maintenance of a strategic partnership framework
- to act as a consultation body to monitor and review the wellbeing of the district

- to confirm that the North Norfolk Community Partnership will no longer be acting as a funding body and that remaining unearmarked funds will transfer to North Norfolk District Council to support the Big Society Fund.

It was **PROPOSED BY** John Archibald, **SECONDED BY** Jon Clemo and **AGREED BY ALL** that

- The North Norfolk Community Partnership be formally dissolved with effect from 31<sup>st</sup> March 2012 and convert to a more fluid standing conference whose role will be to act as a consultative body to monitor and review the wellbeing of North Norfolk, and as a sounding board to review the delivery of the Council's corporate plan.
- Future meetings will be arranged with clear purpose and expected outcomes
- Funds remaining unspent as at 31<sup>st</sup> March 2012 to be transferred to the North Norfolk Big Society Fund.
- The conclusion of funding arrangements with the Local Area Partnerships with effect from 31<sup>st</sup> March 2012 be confirmed.
- Any expenditure between 22<sup>nd</sup> November 2011 and 31<sup>st</sup> March 2012 will require the agreement of both the North Norfolk Community Partnership Board and the North Norfolk District Council.
- On closure a Financial Statement is prepared and published.

The Board noted that the LAP's were currently discussing future arrangements and in the event that any continue in a voluntary capacity, and where financial hardship might arise, the LSP reserve funds previously agreed (Meeting of the 22<sup>nd</sup> March 2010, Minute 7 refers) may be offered to assist with transitional arrangements. Requests for assistance will be subject to an evidenced business case. It was agreed that authorisation for payment of up to £5,000 per Local Area Partnership was delegated to the Chief Executive of North Norfolk District Council.

#### 4 A.O.B

- North Norfolk Procurement Conference

Ian Doughty told the meeting that the North Norfolk Business Forum at its AGM in July 2011 North Norfolk's had agreed to facilitate a North Norfolk Procurement Summit and produce a procurement toolkit that would help educate small businesses in North Norfolk to tender for business contracts from bigger (public sector) organisations such as the District Council, the NHS, and Norfolk Police. A request was being made to the North Norfolk Community Partnership for £8,500; £5,000 for the Procurement Summit with £3,500 for the Toolkit.

The Board felt there was insufficient information available to make a decision at the meeting. A joint agreement with NNDC would also be required as previously agreed.

It was suggest that Ian circulate a concept paper including budget by email to the Board members with their responses collated by Sharon Garth.

- Thinking Wisp

Jon Clemo told the meeting that a 10 mb wireless broadband service to help rural communities was to be launched next week. Coverage would be primarily in the Broadland area but could cut into North Norfolk. The pilot mast has been erected in Marsham and has a 10 mile radius.

An email with more information will be circulated next week.