

## Appendix B: Potential Housing Site Proforma

### Potential Housing Site Form

#### Proposed Methodology for Strategic Housing Land Availability Assessments in North Norfolk Consultation Draft - July 2008

Please use this form to request that a site be included within the Strategic Housing Land Availability Assessment. Please use a separate form for each site.

All parts of the form will need to be completed for a site to be considered. Incomplete forms will be returned for completion. Please use additional sheets if you wish to provide additional information or make supporting submissions.

YOUR DETAILS	YOUR AGENT DETAILS(if applicable)
Name:	Name:
Address:	Address:
Postcode:	Postcode:
Tel No:	Tel No:
E mail:	E mail:

#### Section 1 (about the Site)

<b>Site address:</b>	
How large is the site? (hectares)	
How much of the site do you consider is suitable for residential development? (hectares)	
What is the site currently used for?	
Does the site have any current existing planning permission? If YES, please provide ref no.	
<b>Please attach an up-to-date Ordnance Survey based map indicating the boundaries of the site and, if different, which areas you consider are suitable for development.</b>	



### Section 2 (about Availability)

Are you the owner of the site? If NO please provide owner contact details.	<b>YES / NO</b>		
If there is an existing use on the site? If YES how long is this expected to continue?  If the existing use is being relocated please provide details.	<b>YES / NO</b>		
Is the site for sale? If YES, How long has the site been for sale?	<b>YES / NO</b>		
When in your opinion could the site be made available for development? <small>(please tick)</small>	<input type="checkbox"/> immediately	<input type="checkbox"/> within 5 Years	<input type="checkbox"/> within 10 years
	<input type="checkbox"/> within 15 years	<input type="checkbox"/> more than 15 years	
Are there any specific reasons why the site is not available? If YES what actions need to be taken, and by whom, to ensure that the site will be available?	<b>YES / NO</b>		

### Section 3 (about what, and when, development might be achieved)

How many dwellings do you think the site could accommodate?	
When do you consider that development would commence on the site and when would development be completed?	Commence by:  Finish by:
To the best of your knowledge are there any constraints (as listed below) that may prevent development of the site?	
<b>CONSTRAINT TYPE</b>	<b>COMMENT</b>
Access difficulties	<b>YES / NO</b>
Core Strategy policy constraint	<b>YES / NO</b>
Tree cover	<b>YES / NO</b>
Land assembly/ownership issues	<b>YES / NO</b>

Adequate infrastructure not available	<b>YES / NO</b>	
Market viability	<b>YES / NO</b>	
Surface Water Flooding	<b>YES / NO</b>	
Contaminated Land	<b>YES / NO</b>	
Other constraints (please state)	<b>YES / NO</b>	
<p>Do you believe that any constraints you have identified can be overcome? If YES please explain.</p>		

**DATA PROTECTION AND FREEDOM OF INFORMATION**

We need your permission to hold your details on our database.

**I agree that the contact details and related responses can be held by the Planning of North Norfolk District Council, and I understand that they will only be used in relation to Town Planning matters.**

**Signed:**

**Date:**

**Please note that forms that are not signed and dated will not be accepted**

This information is collected by each local authority as data controller in accordance with the data protection principles in the Data Protection Act 1998. The purposes for collecting this data are:

- to assist in the preparation of a Strategic Housing Land Availability Assessment in North Norfolk.
- to contact you, if necessary regarding your answers given in your form.

The above purposes may require public disclosure of any data received by the Authority in the consultation responses in accordance with the Freedom of Information Act 2000. If you have any concerns regarding the processing of your data, please contact a local authority for further advice.



North Norfolk Strategic Housing Land Availability Assessment Methodology Consultation

## Appendix C: Response Form

### Proposed Methodology for Strategic Housing Land Availability Assessments in North Norfolk

Consultation Draft - July 2008

Please use this form to make comments on the Councils' proposed methodology for preparing the Strategic Housing Land Availability Assessment. Answering the questions will assist the Council in gathering and recording your opinions. The form includes space for making general comments. Please use additional sheets if necessary.

Your Details:	
Name	
Contact address	
Telephone Number	
E-mail	
Questions	
<b>Question 1</b> : Do you consider that the Council has identified the correct stakeholders (Listed in Appendix A: 'Consultees'). If not, please add additional details here.	
<b>Question 2</b> : Do you agree with the types of sites that will be included in the SHLAA? (Listed in paragraph 2.7). If there are additional sources of sites which you consider should be included please list these here and state why you consider they should be included.	
<b>Question 3:</b> Do you agree with the sources of data that will be used to identify sites? If there are other	



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<p>sources of data which you consider may be useful please list here .</p>	
<p><b>Question 4:</b> Do you agree with the minimum site size threshold of 10 dwellings in Principle and Secondary Settlements and three dwellings in villages? If you consider that a different threshold is appropriate why is this the case?</p>	
<p><b>Question 5:</b> Do you agree with the proposed method to undertake site surveys and the types of information being collected? If no, what additional criteria do you feel should be included?</p>	
<p><b>Question 6:</b> Do you agree with the way that the Council proposes to calculate the housing potential of each site?</p>	
<p><b>Question 7:</b> Are the physical problems, potential impact, and environmental criteria listed in stage 7a of the methodology a reasonable basis for determining site suitability? Are there other factors that should be taken into account?</p>	

**Question 8:** Are the issues identified in stages 7b and 7c and Potential Housing Site Form questionnaire likely to provide an effective way of assessing if and when sites could be developed?

**General Comments**

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Signed:

Date:

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