

**NOTES TO ACCOMPANY APPLICATION FOR PERMIT TO
OPERATE WASTE OIL BURNER (LESS THAN 0.4 MW)**

**Pollution Prevention Control Act 1999
Environmental Permitting (England & Wales) Regulations
2010**



1. This application should only be used if you are applying for a Permit to operate a Waste Oil or Recovered Oil Burner with a net rated thermal input of less than 0.4MW (1.4×10^6 BTU/hr), burning the operators own arisings of waste oil only.
2. Details should relate to the person/company operating the process, not e.g. the person/consultant writing the application on the operator's behalf.
3. The manufacturing company should be able to supply details relating to the installation.
4. "Net Rated Thermal Input" - is the rate at which fuel can be burned at the maximum continuous rating of the appliance multiplied by the net calorific value of the fuel and expressed as Mega Watts thermal.
5. The current fees applicable are:

Initial application fee - £ 148

Annual subsistence charge – is linked to the risk assessment score of the activity; LOW, MEDIUM or HIGH. The risk assessed regime is based upon the policy of 'polluter pays' hence the operator's risk score will also be linked to the number of inspections to be made by the Regulator.

Low Risk – Scores below 30 points.

- The Council will carry out an inspection once every 3 years.
- The charge will be **£76**.

Medium Risk – Scores between 30-55 points.

- The Council will carry out one full inspection a year.
- The charge will be **£151**.

High Risk – Scores above 55 points.

- The Council will carry out one full inspection a year and a check inspection.
- The charge will be **£227**.

Additional Fee for Operating without a Permit - £68

6. Applications should be signed on behalf of the company applying for authorisation.
7. Applicants should be advised that, in reaching its decision, North Norfolk District Council will have regard to the Secretary of State's Guidance - Waste Oil Burners, less than 0.4MW PG1/1 (04).
8. North Norfolk District Council may, by notice in writing to the applicant, require additional information to be supplied within a specified time, for the purpose of determining the application, and may refuse to proceed with the application if this information is not provided.
9. Applications relating to Waste Oil Burners with a Net Rated Thermal Input of less than 0.4MW are exempt for the requirements relating to advertisement, public comment and statutory consultation.
10. Any application which does not comply with the Statutory Requirements e.g. does not contain the information required or is not accompanied by the necessary fee, may be rejected as not having been duly made.
11. All information pertinent to the application will be included in a Public Register which North Norfolk District Council is required to keep in accordance with regulation 46 of the above Act. Regulation 48 deals with Confidentiality and regulation 53 in relation to Appeals. This will be available for public inspection at all reasonable times.
12. **It is an offence under the above Act to make a statement which is known to be false or misleading, or recklessly to make a statement which is false or misleading for the purpose of obtaining the grant of an authorisation.**
13. The completed application form, together with copies, plans, etc., should be returned together with the necessary fee to:

North Norfolk District Council
Environmental Health
Holt Road
Cromer
NR27 9EN
14. Should you require any further information or assistance please contact Environmental Health at the above address or on 01263 516085, or email ep@north-norfolk.gov.uk.