



**REVENUE SERVICES,
HOLT ROAD, CROMER, NORFOLK, NR27 9EN**

For guidance or advice on completing this form
EMAIL ctax@north-norfolk.gov.uk

To receive this form in a different format or language,
please phone 01263 513811



Application for EXEMPTION W

ANNEXES WHICH ARE OCCUPIED BY DEPENDANT RELATIVES

Qualifying Criteria

- a dwelling which forms part of a single property including at least one other dwelling and which is the sole or main residence of a dependant relative of a person who is a resident in that other dwelling or as the case may be one of those other dwellings;

For the purpose a dependant relative is:

- aged 65 or more or
- severely mentally impaired or
- substantially and permanently disabled whether by injury illness or congenital deformity or otherwise

Council Tax Reference No

PART I

Applicant's Name:	
Applicant's Address:	
Dependant's Name:	
Dependant's Address:	
Dependant's Relationship:	

PART II

In respect of the dependant relative please confirm the following with such evidence as requested.

Aged 65 years or more (please supply evidence)

Severely mentally impaired (please complete PART III)

Substantially and permanently disabled (whether by illness, injury, congenital deformity or otherwise, please provide confirmation by the dependant's doctor)

Council Tax Reference No

PART III

I request you to seek on the dependant's behalf a certificate as to the dependant's mental condition from the following medical practitioner. I agree that the certificate should be returned to you as the Council Tax Manager.

Doctor's Name:

Doctor's Address:

.....

.....

Signature: Date:

PART IV

Declaration

I declare that the above information is correct.

Signature: Date:

Daytime Telephone Number*

* By law you are not obliged to provide the details but it will help us resolve any queries more speedily if we can telephone you direct.

Please complete and return this form as soon as possible together with any appropriate evidence.

Please note a person is regarded as a relative if:

- (a) he is the spouse of that person, or
 - (b) he is that person's parent, grandparent, child, grandchild, brother, sister, uncle, aunt, nephew or niece or is the parent or child of such a person,
- and

- (i) a relationship by marriage shall be treated as a relationship by blood,
- (ii) a relationship between a man and woman living together as husband and wife shall be treated as a relationship by marriage, and
- (iii) the stepchild of a person shall be treated as his child.