

**MINUTES OF THE MEETING OF
COLBY PARISH COUNCIL
HELD IN THE JUBILEE HALL, BANNINGHAM
ON TUESDAY 12 FEBRUARY 2008**

The Chairman welcomed members, and 3 members of the public, including D. Cllr. P. Willcox. Proceedings commenced at 8p.m. with the customary 10 minutes public speaking time. Comments were recorded as follows, and the formal business commenced at 8.10p.m.

Mr. Mark Irons addressed the meeting with a request for a lower speed limit on B1145. He suggested 40mph from the junction with the A140, with a reduction to 30mph through the residential section. He had written to the Council and his letter was an agenda item.

Miss Jenny Scally concurred with the comments as a frequent user of the road.

- 140. PRESENT:** Mr. N.J. Grix, Chairman
Mr. R.C. Anderson-Dungar, Vice-Chairman
Mr. S.F. Clarke
Mrs. S.J. Keeler
Mr. D.L. Snow
Mrs. M.E. Anderson-Dungar, Clerk

141. APOLOGIES FOR ABSENCE

Apologies were accepted from Mrs. N. Bond, Mrs. C. Elsby, and PCSO A. Spinks

142. DECLARATIONS OF INTEREST IN AGENDA ITEMS

The following declared interests as recorded on the signed Declarations of Interests forms attached to the signed copy of these Minutes.

Name	Minute Reference	Nature of Interest
Mr. R.C. Anderson-Dungar	142 – Minutes 146/9 – Village Green	Re-affirmation of previous declarations Personal & Prejudicial as a member of Banningham Bowls Club
Mr. S.F. Clarke	148/2 – Planning App. 20080167 - Sunnyside	Personal & Prejudicial as related to applicants. Left room during discussion. Spoke during adjournment as under Code of Conduct para.12(2)
Mrs. S.J. Keeler	142 - Minutes	Re-affirmation of previous declarations

143. MINUTES OF PREVIOUS MEETING

Minutes of the Meeting of 8 January 2008, as previously circulated, were confirmed and signed, as proposed by Mr. Snow, seconded by Mrs. Keeler.

144. INFORMATION ON MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA

1) Parish Plan – Community Volunteers (131/2)

Mrs. Bond reported briefly on the meeting held earlier with some of the volunteers. A report would come to the next meeting; in the meantime she would prepare an article for the next Newsletter to hopefully encourage more people to come forward.

2) Agricultural Vehicles (131/1)

Mr. B. van Poortvliet had written with to confirm that drivers had been asked to observe the agreement, and asked the Council to telephone him when problems occurred.

3) Playing Field (131/4)

The contractor had been asked to cut the grass during February. Mr. van Poortvliet had cleared the ditches with the exception of one 10metre strip.

145. REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS

Police – speed checks continued, especially on B1145 and Long Lane. The Clerk was asked to request that these be maintained.

District – D. Cllr. Willcox updated the meeting on the Local Development Framework and agreed to bring copies of various statements to a future meeting, together with any documents related to the next stage – Site Specific Interests – that might apply to our parish.

County - No report in the absence of C. Cllr. Moore.

146. MATTERS REFERRED FROM PREVIOUS MEETING

1. COMMUNITY SPEEDWATCH

The Clerk reported that the parish had the opportunity to join in an Aylsham Area scheme (assuming sufficient interest). It was agreed to pursue, and to bring to residents' attention at the Annual Parish Meeting.

2. ANNUAL PARISH MEETING – TUESDAY 11 MARCH 2008

Mr. Steve White from Highways had agreed to be the main speaker. Mrs. Keeler agreed to arrange refreshments.

147. CORRESPONDENCE/REPORTS

1. SEWERAGE SCHEME

The Chairman's report of the meeting on 11 January 2008 had been circulated and was discussed, with emphasis on the following points:

- Landowners to be asked to remove large stones placed on the edges of highways
- Reinstatement works to B1145 to be carried out either in two stages to avoid a further road closure or delayed until planned closure for works to Mill Farm bend

- Remedial works to Long Land outstanding, some will need to be carried out from field side.
- Verge opposite pumping station on Bridge Road had been reinstated, but had narrowed the road; this was likely to become an issue for vehicle access. The reinstatement work was to an excellent standard. Highways to be advised that the road should be reinstated.
- General – Barhale responsibility would last for 3 years where work or reinstatement had been carried out to roads; this excluded verges.

The progress report provided by Barhale and Anglian Water was also discussed, the main point that arose was the difficulty experienced by EDF over access to the land to upgrade the power supply to the Long Lane pumping station.

2. VILLAGE HALL MANAGEMENT COMMITTEE

Mr. Anderson-Dungar presented the report of the 6 December 2007 meeting and proposed its adoption. There were no questions and the report was unanimously adopted.

3. GRIFFON AREA PARTNERSHIP MEETING

Mr. Snow reported on the meeting held on 9 January 2008. The main issues continued to be speeding and parking in North Walsham. Knapton had secured a grant towards participation in the Community Speedwatch scheme. The Parish Council was ineligible for the small grants scheme as this was for volunteer groups only.

4. NORTH NORFOLK PARISH/TOWNS CONFERENCE

The Vice-Chairman and Clerk had attended this conference on 16 January 2008, and a report circulated. Communications with the Police Community Support Officer had improved, and it was agreed to ask the Speed Awareness Message (SAM) team to re-visit.

5. AUDIT COMMISSION

Correspondence on the Appointment of the External Auditor was noted. The Clerk reported that the Annual Return for 2006/07 had been approved and signed off, with no comments or recommendations.

6. SPEED LIMITS – B1145

Mr. Irons' request had been circulated, and he had highlighted the issues during the earlier adjournment. After a detailed discussion, it was agreed that the Clerk should write to Highways, copy to C. Cllr. Moore, as follows:

- Express concerns of residents about speed on B1145, particularly current 40mph through the residential section; suggested 40mph from A140 junction, reduce to 30mph through residential section, then 40mph again through to Felmingham.
- Progress on previous requests for 30mph along the residential section, plus double white lines near Laurel Farm, and 20mph on Bridge Road near to Colby School
- General speeding issues – what would Highways suggest? Speeding issues had been mentioned generally during December tour of the parish with Steve White, but not in specific terms.
- Enforcement would be an issue regardless of speed limits

7. CONDUCT OF LOCAL AUTHORITY MEMBERS IN ENGLAND
Members had no comments to make on the consultation on Orders and Regulations related to the above.

8. NORFOLK PLAYING FIELDS ASSOCIATION
Mr. Anderson-Dungar offered to attend the Annual General Meeting on 19 February, if he was available.

9. VILLAGE GREEN TRANSFER DOCUMENTS
Mr. Anderson-Dungar left the room during discussion.
The documents previously circulated were discussed, and it was agreed to consult the Solicitor further on the following points:

- interpretation of Clause 12.2.3 – “maintenance of the property as an open space for the enjoyment of the public”
- legal position of the bowling green
- copy of the draft advertisement for the local press before the matter can proceed had not been included

Mr. Anderson-Dungar returned to the meeting.

10. CONTINUING PROFESSIONAL DEVELOPMENT
The Clerk’s report on training needs and costs for 2008/09 was unanimously adopted.

148. FINANCIAL MATTERS

1. SCHEDULE OF BILLS FOR PAYMENT

The Clerk presented the schedule, which was unanimously adopted as proposed by Mr. Clarke, seconded by Mrs. Keeler. A copy is attached to the signed copy of these Minutes.

149. PLANNING ISSUES

1. APPLICATIONS DETERMINED

20071841 – Teal Thatch – Full Approval

20071583 – Barn r/o Poplar Farm – the site meeting had taken place. The application had been withdrawn.

20071766 – Colby Hall Farm – approval at the 7 February 2008 Committee meeting with a 5m shelter belt as an added condition. Highways issues to be resolved with co-operation and better signage. Number of vehicle movements would be reduced due to re-location of produce in one place, instead of moving between Colby Hall Farm and Felmingham.

2. APPLICATIONS FOR CONSIDERATION

20080167 Sunnyside Farm, Colby Corner

Conversion & Extension of Outbuilding to Provide Additional Living Accommodation

The covering letter was read to the meeting.

150. ADJOURNMENT OF THE MEETING

On the Chairman’s proposal, seconded by Mrs. Keeler, the meeting adjourned for 5 minutes to take further comments from members of the public.

Mr. Clarke reserved his right to address the meeting under para.12(2) of the Code of Conduct. He considered the proposals for Sunnyside to

be interesting, innovative and less intrusive into the landscape than the scheme they superseded. There were no wildlife issues so far as he was aware, but he advised that owl boxes were to be erected.

Miss Jenny Scally asked for clarification as to any restrictions on times for utility and commercial vehicles to access the village; she had understood that access should be no earlier than 7a.m. No-one was aware of any contractual or legal obligations, but the Chairman referred to the requirement for refuse bins to be out for collection by 7a.m. – irrelevant since the bin collections were at around 6.20a.m. Cllr. Willcox would take this back to the District Council.

151. RESPONSE TO PLANNING APPLICATIONS

Mr. Clarke left the room during the discussion. Cllr. Willcox confirmed that the application would go before the Planning Committee since one of the applicants was employed by the District Council. It was unanimously agreed that the proposals fulfilled the requirements of Local Plan Policy 29 – Re-use and Adaptation of Buildings in the Countryside. However, as it was noted that an earlier application suggested bat activity in the area, it was unanimously agreed to request a wildlife survey as part of any permission granted. Support.

152. ITEMS FOR INFORMATION/FUTURE AGENDA

Open Spaces Society letter – next agenda – plus the parish map.
Community contracts – Parish Councils could be involved if the scheme would benefit the community. This would be researched following the community volunteers meeting earlier; several oil companies were interested and other villages ran similar schemes – next agenda with report of community volunteers meeting.

Mr. van Poortvliet would meet the cost of the pipe from the corner of his field under Long Lane to alleviate water problems further along the road. He had instructed his surveyor to negotiate with the Church Commissioners as affected landowners.

153. DATE OF NEXT MEETING

It was confirmed that the Annual Parish Council Meeting would be held on Tuesday 11 March 2008, in the Jubilee Hall Banningham, commencing at 7.30p.m followed immediately by a Parish Council Meeting.

154. CLOSURE OF THE MEETING

There being no further business, the Chairman closed the meeting at 9.26p.m.